Universalist Retired Ministers and Partners Association Minutes 1 of Zoom Conference Board Meeting April 19, 2022. 2 3 Board Members Present: Susan Rak, Ned Wight, Richard Speck, Gloria Perez, 4 Jaco ten Hove, Millie Rochester, Ann Schranz, Anne Spatola, and Wayne Arnason 5 6 Note: Board decisions are in bold type. Action items are in red italic type. 7 8 Opening words read by Susan Rak, "We are Running" by Lucille Clifton 9 Common Read discussion of Unitarian Universalists of Color was led by Anne 10 Spatola. 11 For our next meeting we will be synthesizing the information from this book, 12 adding bullet points of the next steps for UURMaPA. We are to read the 13 Afterword by Mark Hicks. Wayne will facilitate the discussion. 14 15 Standing reports: 16 Secretary - Gloria Perez 17 The minutes from the March 16, 2022, meeting were approved as submitted. 18 19 Treasurer - Richard Speck had nothing to add to his report. The treasurer's report 20 was approved. 21 22 23 President – Susan Rak Nothing to add to her report. 24 25 26 Vice-president – Ned Wight Regarding the price for the luncheon GA, it's \$57 per person. We will charge \$35. 27 The difference will be made up from the reduction of the in-person travel 28 expenses for the board. Ned wonders about the effect this high cost will have on 29 future GA lunches. 30 Ned asked for our input about AV for the GA luncheon. The charge for the 31 awarding of the Creative Saging Award to be broadcast to a virtual audience 32 would be \$2,359. Do we want to broadcast this portion of the Luncheon via the 33 hotel's AV system? The board decided no. The suggestion was made that we 34 could possibly do this segment live via Facebook. We can us a podium mic for 35 36 those in the room during the Luncheon. The article in Elderberries will include that the Creative Sageing Award will be presented at the luncheon. The award for 37

the Unsung Hero will be announced at a welcome virtual event for new retirees July13th.

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- 41 Conference Liaison Anne Spatola
- The first meeting of the Fall Conference planners will be next week. They are working on planning for area pods. Pod development topics:
  - Registration for Pod attendees; there are costs involved for providing a pod experience
  - Charge one fee for Pod streaming rather than for each participant
  - Cost for Pod dependent on hotel costs; meal costs, large screen
  - Can costs be subsidized from UURMaPA budget? Scholarships are available which could be used for pod registration
  - Cost for pod could be included in Conference registration
  - Extra charge for Pod would be comparable to in-person housing costs
  - There would be an extra charge for Jon Claney's tech work; Jon may also have some tips about setting up a pod and about the technological elements of registration that will be needed to determine the cost involved
  - Jaco is working with *Seabeck Conference Center* in the Pacific Northwest to host a pod there.

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- 58 UUMA/UUA Relations Wayne Arnason
- Nothing to add to his report. He asked if anyone took us up on our offer of financial aid to attend Finding Our Way Home conference. The answer was "no".

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- 62 Elderberries Jaco ten Hove
- Nothing to add to his report

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- 65 Connections Chair Millie Rochester
- 66 Millie advised us of the direction she is going regarding the Unsung Hero Award. **The**
- 67 **Board affirmed her choice.** The award will be presented during the July 13<sup>th</sup> event. A
- report of the event will be written for the Fall issue of Elderberries.

- 70 UURMaPA "Covenant development/study small groups on-line with "study guide"
- 71 Wayne
- 72 Wayne sent the board, for our review, a draft of the introduction of the idea of a
- "covenant" for UURMaPA members, including an invitation for members to sign up
- for a small group to discuss the idea. He asked for feedback on the draft and asked if
- anything more needs to be said now. We affirmed the draft and verified the dates

and times for which some of the board members volunteered to facilitate a small group. The Spring issue of Elderberries will include this information.

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- FYRE Circle mentoring for new UURMaPAns Wayne
- Prior to this meeting, Wayne sent, for our consideration, a draft of a proposal for a Mentoring program for New Retirees. Our discussion included thoughts about:
  - A need to create a job description for a liaison/manager of the program.
  - This is a pilot program with unknowables.
  - Whose portfolio has room for this type of management; another board position; another "member at large" position?
  - The manager can delegate responsibilities to others to help
  - The program could be folded into the Connections Chair portfolio
  - There is a need to make the membership directory easier to determine the nearness of members despite the geographic area in which they live, e.g., one member can be closer to another even if they are not in the same designated geographic area.
  - The program could be folded into the Vice-president portfolio as part of the small groups responsibilities.
  - The ambitions of this proposal of connections and small groups have grown since COVID.

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- Schedule a Zoom meeting with Richard Nugent
- Richard Nugent requested that there be a Zoom meeting for him to talk about and answer questions regarding the change from TIAA. Susan asked him for some possible dates and times when he could do it. Richard would like to use our mailing list to let people know about the change. There is no exact date yet as to when this change will happen. We will invite Richard to our luncheon at GA.

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- On going items carried over from previous meetings:
- Susan will get a job description together for Partner Obituary coordinator so we can get the word out about UURMaPA's need.

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Respectfully submitted by Gloria Perez, secretary

- 110 Board Reports
- 111 President Susan Rak
- 112 UURMaPA President's Report
- 113 April 2022

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115	a short report of my activities on behalf of UURMaPA since our last meeting:
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117	wrote a president's "column" for the next issue of Elderberries
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119	consulted with Wayne Arnason and Ned Wight re: Service of the Living Tradition and
120	GA participation (note: I am in possession of the UURMaPA banner. If there is any
121	need for it to be present in Portland, I will send it along.)
122	The UUA invited UURMaPA to offer a brief (1 to 2 minutes) virtual congratulatory
123	word that will be shared in the multi-platform SoLT. Names will be recorded by a
124	voice-over professional. UURMaPA is invited to have someone be on the stage
125	to greet retirees being recognized. I will be recording the "congratulations" and
126	Ned, or Wayne will be on the stage in person.
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128	Received an offer from Richard Nugent at the UUA to have us host a Q&A session for
129	him and Gloria Guldager, the new Retirement Plan Director, to help explain and answer
130	questions about this move. I advised Richard that we'd like to do this but have not
131	suggested a date. Since we are already discussion several other UURMaPA Zoom
132	meeting groups to discuss various things, I couldn't figure out what would work.
133	- Suggestions???
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135	I am behind on condolence notes and will be getting to that in the next couple of
136	weeks.
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138	Much remains to be done, as the meeting Agenda indicates.
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140	respectfully submitted
141	Susan Veronica Rak
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143	Vice-president – Ned Wight
144	Report to the UURMaPA Board from Vice President Ned Wight—4/20/22
145	Updates on my workplan for 2021-2022 appear in bold italics:
146	Assured a serve as the fact HIIDMa DA servente as how als
147 148	<ul> <li>Arrangements for UURMaPA member lunch</li> <li>Tentatively planning for day after SOLT in Portland, June 2022</li> </ul>
149	<ul> <li>9/11 contacted the GA Planning office to update me as their UURMaPA contact</li> </ul>
150	person: Don Plante (dplante@uua.org); he has updated his files and I will receive
151	notification when space reservations can be made, most likely in late October or
152	early November

- Plan to request space as soon as I receive notice from GA Planning in December 2021
  - Any idea how many people to expect at the UURMaPA lunch in Portland? As soon as I have a number, I'll submit the space request.
  - On 12/16/21, submitted a room request for 50 people on the day after the SLT. Expect to receive confirmation in mid-January.
  - Don Plante in the GA planning office confirmed to me via email (prior to official confirmation later this month) that we do, indeed, have a meeting room for lunch (max capacity 50) in the Hyatt from 12 to 2 on Friday, June 24.
  - Contacted LaTonya Richardson, Event Planner at the Hyatt Regency, to determine arrangements, menu, set-up (including possibility of virtual participation) and deadlines. After several e-mail exchanges, chose salad and dessert menu for \$57.50/person. I'm recommending that we charge \$35 and make up the difference from our budget.
  - Sent out an e-mail inquiry to Emily Cherry about the status of the list of newly retired ministers (and partners) identified by the UUA; received intent to retire forms and a list from which to generate invitations.
  - I will prepare a lunch invitation to be sent to that list before the end of April with a response deadline by May 20 (to meet the Hyatt's 5/24 deadline for number of participants).
  - Received a \$2,359 quote from the Hyatt for AV services for the lunch (to enable simultaneous Zoom viewing by offsite members). I'm thinking we schedule a Zoom meeting at another time, dispense with the camera, and just go with the podium mic for about \$350.
  - Submitted an article about the lunch to Jaco for the next Elderberries.

# **Attend Service of the Living Tradition and survivor's luncheon** (during GA)

Plan to attend

### Propose workshops during Ministry Days or GA

- Received from Don Plante 11/16/21 that the deadline for program and worship service proposals for GA is January 14, 2022; what are the communication channels available for reaching out to members with an invitation to submit program and worship service ideas to the GA office by January 14?
- At the December Board meeting, decided not to notify full membership of this deadline since our main concern is whether the Board will take responsibility for proposing either a program or a worship service at GA; our decision was not to propose either for GA2022.

### **Creative Sageing Award selection group (3 people)**

- Marni Harmony is willing to be part of this group; will choose one more person for the selection group by mid-January.
- I reviewed the UURMaPA website page listing previous recipients

- My first choice for the third member of the selection group declined, so I have reached out to another prospect and am awaiting confirmation. We will meet later this month to plan our selection strategy. Leads and suggestions are welcome.
- Wendy Fish joined the selection team (with Marni Harmony). We met virtually to determine our outreach strategy and timetable. I sent the e-mail the board received to about 20 other individual members as well, soliciting nominees. The team has a couple more virtual meetings scheduled. We plan to make our selection(s) in late April.
- I confirmed that we choose only one recipient, who will receive a \$500 award.
- Marni, Wendy, and I have chosen a recipient and are drafting an award statement. We have decided that the award will be a surprise revealed at the lunch.

#### Review financial accounts with the Treasurer

• I'll be in touch with Richard

### Organize peer support groups

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- Inventory groups currently running
- Determine interest among retirees in 2019, 2020 and 2021
- Select conveners/facilitators and get these groups going
- Received from Susan Rak list of 2020 and 2021 retirees to whom we can send an invitation to join a peer support group
- Made video for Fall Conference Board presentation inviting volunteers to serve as peer support conveners
- Sent an article re peer support groups to Jaco as Elderberries editor
- Reached out to Sarah Gabbey at the UUA to confirm that the UURMaPA VP is on the distribution list for new retirees; Keith Kron replied that Emily Cherry (echerry@uua.org) is the new staff person that will be handling retirees.
- The last week of December 2021, I mastered the technical challenge of exporting Excel addresses to my e-mail program and sent an e-mail inviting new members from 2020 and 2021 to consider joining a peer support group beginning in January 2022.
- Received responses from 14 members interested in joining a peer group and four people interested in leading a group. Sent an e-mail to two pairs of leaders, listing names of 5 additional group members and inviting the leaders to convene their groups in early 2022.
- Received confirmation that both groups have launched; facilitated placement of another member with one of the groups
- Am participating in one group that meets twice a month to experience how they work firsthand
- Will follow up with the two leader pairs in mid-March to check in
- Have received one inquiry about a "social action focused group." Will include that possibility in the invitation I send out to the newly retired ministers and partners inviting them to join a Peer Support Group if they choose. (This is the same list we're also inviting to the welcome lunch on June 24.)

• Gretchen Thomas submitted an article to the next Elderberries about forming a group focusing on practitioners of SoulCollage.

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Secretary – Gloria Perez My report for this month:

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I sent the approved minutes from the February Board meeting to Duane Fickeisen for posting on our website on March 24,2022. I have been read the proposal from Wayne about the focus groups for the covenant discussions. I have volunteered to be a facilitator for a small group.

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I am working on finishing Unitarian Universalist's of Color, the panel discussion.

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## Treasurer – Richard Speck

I have spent the month of March finishing up the spring conference and starting the planning for the fall conference. I transferred the video files of the spring conference from Zoom to our Google Conference Folder. The board should make a decision about what will happen to these files in the future. Also, we need to decide who has access to them. We need to determine how public to make the Odysseys that were recorded. In April I will send another check to the UUMA Endowment in memory of our deceased colleagues since the last time in January. The current financial report is attached. Richard

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Connections - Millie Rochester

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#### Report to the UURMaPA Board for April 2022

**Connections – Millie Rochester** 

April 18, 2022

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Most of my time since the Board last met has been consumed by correspondence - personal notes of welcome to the 17 ministers and their partners for whom I've received Intent to Retire forms from Emily Cherry. I also alerted their Area Connectors and Patt Herdklodz. (Dave Hunter is so well-informed that he could tell me about three other ministers who haven't yet submitted their forms.)

I also had an extended conversation, by email, text and phone, with someone who strongly 272 273 advocated for dividing the New Mexico Area into two Areas. Although it is a large state/area, 274 the number of UURMaPA residents isn't greater than most Areas, so I don't know that this is 275 warranted. It does remind me, though, that for many folks, meeting in person is a priority, so I 276 encourage cluster groups that don't necessarily conform to the geographic Area to form.

277 Maybe this could be brought up in an Elderberries column.

278 This brings up another (somewhat reluctant) thought...I wonder if it makes sense to put 279 small/peer/covenant groups under the umbrella of the Connections Network, rather than the 280 Board VP's responsibility. Mentoring would also fall under this category. I'm not exactly eager

to take this on, but it makes sense to me, and since Ned has established a system, one wouldn't 281

282 have to be invented. What do you think?

283 Respectfully submitted,

284 Millie

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Connections Assistant – Ann Schranz

Hello, everyone. Yesterday I hand wrote 14 notes to welcome the people who most recently filed Intent to Retire forms. In the data sent by Emily Cherry on April 8, there was one Religious Educator (Joyce Duncan). Note to Ned: I mentioned Joyce Duncan in an email to you about who to invite to the GA luncheon, but I didn't realize Joyce Duncan was a Religious Educator, not a minister, at the time. Debra Thorne was also in that batch of retirees. However, it looks like her retirement date is 2/28/23 (not 2022), so probably she should be invited to the GA lunch next year, not this year. Ned, (I'm sorry for any confusion.

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I continued posting news of minister (and partner) passings to UURMaPA-Announce and updating the database on the UURMaPA Google Drive. The most recent deaths are of Clarence LaSonde, Mason Olds, and Edward Frost.

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299 Ann Schranz300 Connections Assistant

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Conferences – Anne Spatola April Board Report for Anne Spatola

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The **Winter Conference** is now history and plans are underway for the Fall 2022 conference. Anne Hines and I wrote a summary of the winter conference for the Spring Elderberries. We collaborated well emphasizing different aspects of the conference. Our pieces fit in nicely together.

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#### **Fall Conference**

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Continuing to work with Barbro on her transition and planning for the next conference. We decided the conference theme is "Mindful Dying".

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Barbro and I met with Tom Owen-Towle to go over his presentation. He is very organized and very comfortable presenting his material. His perspective on dying is very positive and I believe that the theme will be welcomed. He is aware of time constraints but feels that it will not be a problem. He may need some technical assistance with recording.

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Barbro submitted an article for Elderberries on the upcoming pods. I sent in a short publicity piece for the conference identifying the team, their roles and dates.

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Barbro recruited successfully for her planning team with the exception of Convener. She is prepared to take on that role. The first team meeting will be on April 30<sup>th,</sup> and I will join them.

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I arranged for space at the Marin congregation to host a pod at the Fall conference. We will be able to view the conference from a large monitor. Additional space was secured for small groups or socializing. Theresa will assist with publicizing the Bay Area pod. She plans to contact Joy Atkinson, local connector, to obtain a list of ministers/partners.

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- UUA and UUMA Liaison Wayne Arnason
- Report of the At-Large Member for UUMA/UUA Relations Wayne Arnason April 18, 2022

333 It feels like a long time since we last met!

I have been busy with a few projects which required draft texts of announcements or proposals for the rest of the Board to review, before moving forward:

- 1) The communication with DRUUMM and the offer to fund a registration scholarship for a retiree of color to attend Finding Our Way Home. The offer was approved and publicized, and Richard can tell us whether anyone took us up on it.
- 2) A draft design for the focus groups on a UURMaPA covenant. I got some positive feedback from two people about the design but would like to confirm buy-in on the part of the full Board.
- 3) A draft announcement for Elderberries and an email blast about small focus groups in May regarding a UURMaPA covenant. Five of us volunteered to lead the groups, but I am a little uncertain about the timing of Elderberries release in the first week of May. We can move forward with email publicity for signup for these groups. But os the start time in May too early?
- 4) A draft job description for a UURMaPA Retirement Mentor volunteer position. Once again, I got positive feedback from a couple of you, but we need more discussion about this, especially next steps and whether a Board member has oversight for this new program or whether we look for a new volunteer to gather and oversee it.

In my Good Offices role, I continued working with a minister who has not yet declared himself officially retired, and in fact whether he can continue to work as a minister is one of the issues he's dealing with as he faces a complaint to the MFC against him. I offered advice and support, but if his case does get referred to the full committee for adjudication I will have to withdraw and find another Good Offices person for him due to my previous history with the Committee.

I will be attending several sessions of the UUMA's Training for Good Offices Persons in April and May. On April 28, Melissa Carvill-Zeimer will convene a meeting of UURMaPA members who are already serving as Good Officers to discuss whether there is interest in serving as part of a specialized team for cases involving retired ministers. After this session, I will explore whether the conversation Susan and I participated in with UUA and UUMA staff about the uptick in ethical cases against retirees should be reconvened.

Susan and Ned and I have exchanged some emails about who should represent UURMaPA on-stage in person at the General Assembly Service of the Living Tradition. Perhaps other Board members will have opinions about this. Ned and I are both saying, "After You, Alphonse".

I am looking forward to seeing everyone later this week.

370 Wayne Arnason

2022 Budget \$3,000.00	Jan	Feb	March	2022 Total	Bud vs Act
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\$3 000 00					
45,000.00	\$0.00	\$350.00	\$500.00	\$850.00	28.33%
\$3,000.00	\$1,682.12	\$55.00	\$105.00	\$1,842.12	61.40%
\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$13,000.00	\$1,725.00	\$4,100.00	\$150.00	\$5,975.00	45.96%
\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$2,000.00	\$550.00	\$900.00	\$0.00	\$1,450.00	72.50%
\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$28,925.00	\$3,957.12	\$5,405.00	\$755.00	\$10,117.12	34.98%
\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$5,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$5,000.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	90.00%
\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
\$100.00	\$278.68	\$0.00	\$0.00	\$278.68	278.68%
\$6,875.00	\$278.68	\$0.00	\$4,500.00	\$4,778.68	69.51%
\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
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Communications						
Elderberries Publication	\$4,000.00	\$0.00	\$0.00	\$1,442.46	\$1,442.46	36.06%
Fundraising Appeal	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Peer Support Groups (video calls)	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Website	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Zoom	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Database Management	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Communications</b>	\$6,200.00	\$0.00	\$0.00	\$1,442.46		
Other Expenses					\$0.00	0.00%
Retirement Planning Seminar Expense	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Saging & Unsung & Navius Awards	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rainbow Project	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Postage	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Connections Network	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Memorial Gifts - UUMA and Others	\$2,000.00	\$400.00	\$0.00	\$0.00	\$400.00	20.00%
Donations to the Endowment	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
President's Expense	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Credit Card Processing Fees	\$300.00	\$68.46	\$169.11	\$4.01	\$241.58	80.53%
Bank Expenses	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Board Misc.	\$150.00	\$0.00	\$134.40	\$0.00	\$134.40	89.60%
Total Other Expenses	\$5,450.00	\$468.46	\$303.51	\$4.01	\$775.98	14.24%
Total Expense	\$28,925.00	\$747.14	\$303.51	\$5,946.47	\$6,997.12	24.19%
Profit/Loss	\$0.00	\$3,209.98	\$5,101.49	-\$5,191.47	\$3,120.00	
Ending Account Balance						
Endowment		\$95,346.49	-			
Money Market		\$19,223.21	\$19,223.95	\$19,224.77		
Checking		\$32,454.84	·	\$36,558.57		
Total		\$147,024.54	\$147,736.45			